

INSTRUCTIONS AND SCORING FOR THE SARAH O. DUNAWAY AWARD

1. One point shall be awarded for each Branch meeting conducted during the year covered by the annual report. Joint meetings with other Branches or Societies do qualify for credit for each Branch participating.
2. One point shall be awarded for having a Branch member as a meeting speaker; two points shall be awarded for having a non-member speaker, and a bonus point shall be awarded for having a "nationally recognized" speaker at a Branch meeting. The "quality" of the speaker shall not be a factor, as long as the speaker's topic is of a colonial or historic nature, in furtherance of the National Society's educational purpose, as stated in its Bylaws..
3. Examples falling within this category:
 - (a) laying wreaths at local, state or national locations of a historical nature (including but not limited to statues or monuments) or local, state or national cemeteries;
 - (b) participating in parades or other public ceremonies (e.g. Washington's Birthday, Fourth of July, Memorial Day, Patriot's Day or Veteran's Day) as a representative of the National Society or a Branch. One point shall be awarded for each such event, with one bonus point being awarded for a Member being a speaker at an event.

No points shall be awarded merely for attendance at the meeting of another lineage society or monetary donation to some entity or cause.

4. One additional bonus point shall be awarded for each excellent Branch newsletter, with "excellent" being defined as being four or more pages, including photographs of Branch meetings or activities.
5. Evidence of actual publication shall be furnished as part of the Branch Governor's annual report. Zero points shall be awarded merely for a submission of a press release to the aforementioned media with no resulting publication. For each article or story about the National Society or Branch published in local, state or national newspapers or magazines, list date of article and name of newspaper or magazine.
6. One point will be awarded for each \$100.00 Donated. The amounts donated will be rounded up or down to the nearest \$100. (i.e. \$440.00 will be rounded down to \$400.00 for 4 points; \$450.00 will be rounded up for 5 points). Amounts below \$50.00 will be zero points. **Only donations to the Benefaction Fund will count for this award.**
7. Two points will be awarded for maintaining a current Branch web site.
8. One point shall be awarded for each such event. Number of Branch officers or members who spoke at a school on a topic of colonial history or history of the nation. For each, list name of Branch officer or member, name of school, and topic.
9. One point shall be awarded for sending at least one representative (authorized by the Branch Credentials Report) to attend and participate in the prior year's General Court. (The prior year General Court attendance is used because the Committee wants to make its decision prior to the current year General Court and will not know until the day of that General Court whether anyone on the Branch Credentials Report actually does attend the current General Court.)
10. One point shall be awarded for each special project, except that the Awards Committee has discretion to award two points for a particularly important special project.